

# Qualifi Level 4 Diploma in Business Management

An Ofqual Regulated Qualification



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SUCCESS THROUGH LEARNING  
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An Ofqual Recognised Awarding Organisation

# Qualifi Level 4 Diploma in Business Management

Qualifi is a leading 21st-century awarding organisation founded to meet the developing education and training needs of learners and employers from the UK and around the globe.

As a recognised UK awarding organisation, regulated by Ofqual, Qualifi is able to give assurances to employers, centres and learners of consistent, rigorous, quality standards and valid, valued learning.

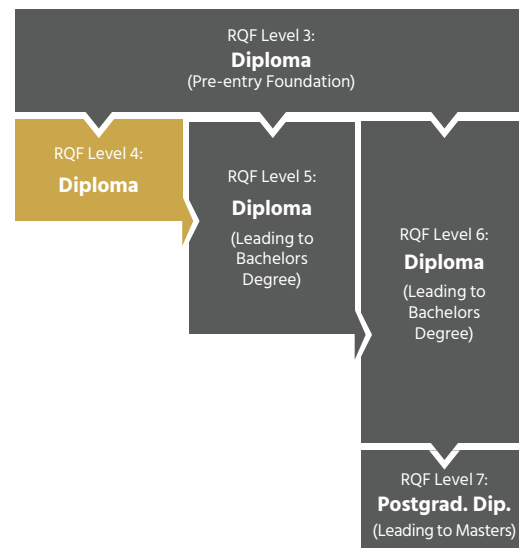
## Message from Dr Penny Hood - Chair Governance Council

I warmly welcome you to our global academic community, of which you are now an important member. Qualifi will ensure your access to the first class education needed to achieve your goals and dreams and to maximise future opportunities. May I take this opportunity to wish each of you success and enjoyment on your academic journey.



## Message from Jason Goodyear - Chief Executive Officer

Whether you are a learner, employer or centre, I want to personally welcome you. In partnership with employers and learning centres, Qualifi helps learners develop the knowledge, skills and abilities needed for success in the 21st century. Thank you for choosing Qualifi to lead you on this learning journey.



## Progression Details

The Qualifi Level 4 Diploma in Business Management is accredited at Level 4 with a total equivalence of 120 credits. It is envisaged that learners completing the Level 4 diploma will progress to a Qualifi Level 5 qualification.



“Qualifi is our proud partner helping shape a brighter future in global education, that empowers progress through better education for learners from all communities. Their practical approach to assessments and learning material are key to building skills and to progressing in one’s career.”

**Dr. Saleem Afzal**  
City University College of Ajman

# Qualifi Level 4 Diploma in Business Management

## Course Overview

The Qualifi Level 4 Diploma in Business Management programme has been created to develop and reward the business managers of today and the future, and to continue to bring recognition and professionalism to the management sectors. This diploma provides an introduction to the main facets and operations of organisations and the challenges faced by modern day businesses.

Furthermore, we look to create learning that advances the thought leadership of organisations, offering conceptual and practical insights that are applicable in the companies of today and tomorrow.

## Mandatory Units

- Communications in Organisations
- Leadership and the Organisation
- Financial Awareness
- Managing Change
- Business Operations
- Developing Teams

## Progression Pathways

Upon completing this Level 4 diploma, learners can progress to a Qualifi Level 5 qualification, or the second year of undergraduate study in business a related subject.

Learners can also step directly into employment in an associated profession.

## Entry Requirements

Learners will be expected to possess qualifications at Level 3, for example ‘A’ Levels or vocational awards. Or learners may be expected to have spent some time in an organisational role and shown they have capability and drive to develop.



“Qualifi has helped me to progress & complete my higher studies in a short time period and it’s so flexible to study. I’ve gathered a lot of knowledge and I’m so thankful to everyone who helped at Qualifi.”

**Student**  
City University College

## Learning Outcomes

The learning outcomes of the diploma are:

- **To understand and apply** the principles of leadership in a business environment.
- **Review and apply** the principles of business management within industry.
- **Select, collate, review** and analyse information from a wide range of sources.
- **To improve employability** of learners by allowing them to explore the relationship between theories and their practical application.

## Career Opportunities

Primary areas of employment include:

- Operations Manager
- Office Manager
- Financial Planner
- Programme Manager
- Assistant Manager
- Business Analyst
- Fleet Manager



“Qualifi awarding body is very practical and useful for managers to tackle a variety of the problems in the real corporate world. The contents are accredited by OfQual and it is evident how a UK qualification is worthwhile “

**Dr.Motohiro Kita**  
CEO of ExeJapan





# Relevant, Accessible & Credible



As a recognised UK awarding organisation regulated in England by Office of Qualifications and Examinations Regulation (Ofqual), Qualifi is able to give assurances to employers, centres and learners of consistent, rigorous, quality standards and valid, valued learning.

Our portfolio includes regulated qualifications as well as bespoke qualifications that include endorsed and certified programmes. Visit [www.qualifi.net](http://www.qualifi.net)



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